Atlas Copco (India) Limited Registered Office: Sveanagar, Mumbai-Pune Road, Dapodi, Pune – 411 012. CIN: U27106PN1960PLC020566 Tel. No. (020) 3985 2543 Website: www.atlascopco.com/en-in Email: investors.grievances@in.atlascopco.com

<u>N O T I C E</u>

NOTICE is hereby given that the Sixty-second (62nd) Annual General Meeting ('AGM') of the members of **Atlas Copco (India) Limited** will be held at 11.30 a.m. **on Tuesday, 30th August 2022 at its registered office at Sveanagar, Dapodi, Mumbai-Pune Road, Pune – 411 012, India** to transact the following business:-

ORDINARY BUSINESS:

- To receive, consider and adopt the financial statements of the Company for the year ended 31st March 2022 and the Auditors' and Directors' Report thereon.
- 2. To declare final dividend on equity shares.
- 3. To appoint a Director in place of Mr. Peter Kinnart (DIN: 09220057) who retires by rotation and being eligible, offers himself for reappointment.

SPECIAL BUSINESS:

4. To consider and, if thought fit, to pass with or without modification, as an **Ordinary Resolution** the following:

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 as amended from time to time, a remuneration not exceeding Rs. 90,000/- (Rupees Ninety Thousand Only) plus applicable taxes and reimbursement of actual out of pocket expenses payable to M/s. Deepak Marne & Company, Cost Accountants, Pune, the Cost Auditors appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the financial year ending March 31, 2023, as recommended by the Audit Committee and approved by the Board of Directors, be and is hereby ratified and confirmed.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all such acts, deeds and things as may be necessary, proper or expedient to give effect to this resolution."

> By order of the Board of Directors sd/-Umesh Oza Head-Legal & Company Secretary

Date: 29th July 2022 Place: Pune

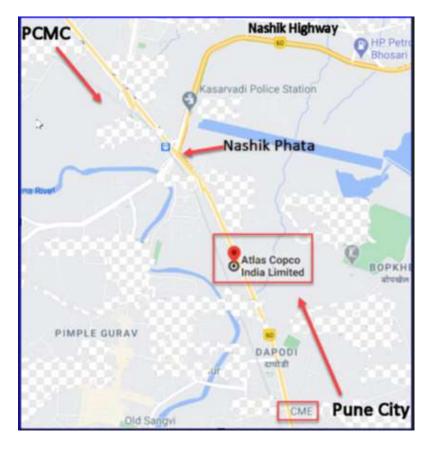
Notes:

- 1. A member entitled to attend and vote at the meeting is entitled to appoint Proxy or Proxies to attend and vote instead of himself on a poll only and such Proxy need not be a member of the Company. The Proxy form in order to be effective must be deposited at the registered office of the Company not less than 48 hours before the commencement of the meeting.
- 2. To support the green initiative of Ministry of Corporate Affairs (MCA) in full measure, members are requested to register their e-mail addresses and changes therein from time to time, in respect of electronic holdings with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to intimate the same to the Company/Registrar. The Company will be sending the documents like the notice calling the annual general meeting, audited financial statements, directors' report, auditors' report etc. in electronic form, to the email address provided by the members and made available to us by the Depositories.
- 3. In case you desire to receive the documents mentioned above in physical form, please intimate the same to the Company/Registrar.
- 4. The record date for ascertaining eligible members for payment of dividend shall be end of business hours on 26th August 2022. If the final dividend as recommended by the Board of Directors is declared at the ensuing Annual General Meeting of the members of the Company, payment of such dividend will be made to those members whose names appear on the Register of Members and records of the Depositories respectively, as at the end of business hours on 26th August 2022.
- 5. Dividend will be preferably paid through National Electronic Clearing Services (NECS), under separate intimation to the Members, wherever the facility is available. In other cases, dividend will be paid by account payee

or non-negotiable banking instruments. To ensure timely payment of dividend, the members are requested to update their respective bank account details either with the Depository Participant or Registrar and Transfer Agent, from time to time. Members are also requested to submit their PAN numbers with the Company / Registrar to ensure proper deduction of tax on dividend in accordance with the law in force.

- 6. Members are requested to notify immediately the change of address or any other particulars to the Company's Registrars & Share Transfer Agents, KFin Technologies Ltd. (Formerly known as KFin Technologies Private Limited), Karvy Selenium Tower B, Plot Nos. 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad 500 032. In case shares are held in demat mode, the same is to be notified to the Depository Participant with whom demat account is held by the shareholders.
- 7. Members and / or their Proxies should bring the Attendance Slip duly filled in for attending the meeting.
- 8. Members are requested to quote ledger Folio numbers/Client ID in all correspondence with the Company.
- 9. Unclaimed Dividend declared up to the year 2014 has been transferred to the Investor Education & Protection Fund as notified by the Government.
- 10. Queries on accounts and operations of the Company, if any, should be sent to the Company at least 7 (seven) days in advance of the Meeting so that the answers may be made available at the Meeting.
- 11. Members who are having multiple accounts are requested to intimate to the Company the ledger folios of such accounts to enable the Company to consolidate all shareholdings into one account.
- 12. Members are requested to bring their personal copy of the Annual Report to the Meeting.
- 13. In case of joint shareholders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 14. Corporate members intending to send their authorized representative(s) to attend the meeting are requested to send a certified copy of the board resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 15. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company.
- 16. The member who desires to vote at the annual general meeting shall bring his/her valid identity card in original (PAN Card or Driving Licence or Aadhaar Card or Passport).
- 17. Route map to reach the venue of the AGM is attached to the Notice.

Route Map of the AGM venue:



ANNEXURE TO THE NOTICE EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

As required by Section 102 of the Companies Act, 2013, the following statement sets out all material facts relating to the business mentioned under Item No. 4 of the accompanying notice.

Item No. 4:

M/s. Deepak Marne & Company, Cost Accountants, Pune have been appointed as the Cost Auditors of the Company for the financial year 2022-23 by the Board of Directors at its meeting held on 29th July 2022. It is proposed to pay an amount not exceeding Rs. 90,000/- (Rupees Ninety Thousand Only) plus applicable taxes and reimbursement of actual out of pocket expenses as the remuneration to the Cost Auditors for the FY 2022-23.

They were also the Cost Auditors of the Company for financial year 2021-22.

In terms of provisions of Section 148(3) of the Companies Act, 2013 read with The Companies (Audit and Auditors) Rules, 2014, remuneration of the Cost Auditors is required to be ratified by the shareholders of the Company.

No Director, Key Managerial Personnel or their relatives are concerned or interested in the resolution.

Your Directors recommend the resolution for your approval.

By order of the Board of Directors sd/-Umesh Oza Head-Legal & Company Secretary

Date: 29th July 2022 Place: Pune

Particulars	Mr. Peter Hugo Kinnart
Age	53 years
Date of birth	21 June 1969
Qualifications	Commercial Engineer and Applied Economic Sciences, University of Antwerp (UFSIA), Belgium
Experience	Mr. Peter Kinnart has an experience of over 29 years with Atlas Copco Group, including in various Business Control functions, including VP Business Control and latest as Senior Vice President, Chief Financial Officer of Atlas Copco AB, Sweden. He has held various senior positions in Atlas Copco Group companies in Sweden, Belgium, Switzerland, Spain and Germany.
Terms and Conditions of Appointment / Reappointment	As per the resolution at item no. 3 of the Notice convening the Annual General Meeting.
Remuneration paid	Nil
Remuneration proposed to be paid	Nil
Date of first appointment on the Board	30 June 2021
Shareholding in the Company as on March 31, 2022	Nil
Relationship with other Directors / Key Managerial Personnel	Not related to any Director / Key Managerial Personnel
Number of meetings of the Board attended during the year	1
Directorships of other Boards as on March 31, 2022	Nil
Membership / Chairmanship of Committees of other Boards as on March 31, 2022	Nil

Information required as per Secretarial Standard SS-2 regarding Item Nos. 3 of the Notice: